

Dates

October 05 and 06, 2022

November 28 and 29, 2022

**We offer you this training face-to-face
or as an individually designed online training!**

14 CPE

Targets

This training is intended to bring auditors of different nationalities under one roof and convey practical audit experience in a common international language: English. We want to introduce you into SAP FI and digital analysis techniques with ActiveData.

We show you how to find relevant data in tables and reports, to export information from SAP and to import it in ActiveData. You get a basic overview of the functionalities of ActiveData. We present its analysis functionalities in detail using practical examples and case studies for special audit topics.

Fee

1.200,- Euro*

1.100,- Euro* for each additional participant

Including documentation, lunch, coffee breaks (*plus VAT)

Duration

2 days

Location

Cologne also as an online training

Number of participants

max. 4 participants

Training documents

The training is accompanied by extensive documents.



Content

SAP Financial Audit – Plan, find and transfer information

- **Organize Financial Audit with SAP data**
 - Setup the auditor’s workplace and assign user authorizations for auditors
 - Communicate the audit with authorities and contact persons (IT, FI)
- **Methods of gaining information from SAP**
 - Find relevant information in databases, tables and reports
 - Use further tools, like Quick View/Query, AIS, DART
- **Strategic, risk-oriented audit approach**
 - Formulate relevant questions for the audit plan
 - Define data types
 - Clarify export possibilities
- **Extra: Outlook on SAP HANA - digital analysis with SAP HANA tables**

The screenshot shows the SAP login dialog box. The window title is "User System Help". Below the title bar, there is a green checkmark icon, a dropdown menu, and navigation buttons. The text "SAP" is displayed. Below that, it says "New password". There are four input fields: "Client" with the value "800", "User" with the value "TRAINING", "Password" with masked characters "*****", and "Language" with the value "EN". The "Language" field is highlighted with a red border.

Getting started with SAP tables - Practice digital auditing with ActiveData

- **ActiveData basic commands:**
 - Analysis commands, join/merge tables, add calculated columns, combine, compare or split worksheets or columns
- **Simulate an SAP Financial Audit**
- **Use the SAP Data Browser and export SAP FI tables** (e.g. vendor transactions and vendor master data)
- **Import SAP tables in MS Excel and ActiveData**
 - Data preparation in ActiveData: Column statistics, define check sums, calculate key figures
 - Check consistency of amounts
- **Start analyzing with first examples**
- **Go deeper with a sample workbook: Test vendor master or vendor transactions**
 - Analysis steps: duplicates, gaps, stratification on amount columns, random sampling, Benford’s Law test, trend analysis, ...
 - Example: Explore the JET test macro from the Odenthal ActiveData ToolBox as a starting point and go into detail
- **Audit results and documentation**
 - Result worksheets and index (content)
 - Audit trail
- **Finalizing the digital audit**